

Southern Connecticut State University

Faculty Senate Meeting

Minutes of October 19, 2011

<http://www.scsu.ctstateu.edu/organiations/facultysenate>

The 4th meeting of 2011-2012 was called to order at 12:15 pm by Senator Wes O'Brien, substituting for President Susan Cusato.

Members Present/Absent (Members absent are designated in bold)

Emmanuel Emenyonu (Accounting)	Michelle Lawler (Counseling)	Matt Rothbard (Exercise Science)	Sue Clerc (Library Services)	(Part-Time Faculty)	Susan Cusato (Science Ed/Env Stud)
Valerie Andrushko (Anthropology)	Uchenna Nwachuku (Couns/Sch Psych)	Susan Calahan (Exercise Science)	Charlie Yang (Management)	(Part-Time Faculty)	Dana Schneider (Social Work)
Jeff Slomba (Art)	Tom Fleming (Earth Science)	Resha Cardone (WLL/Foreign Language)	Mel Prince (Marketing)	(Part-Time Faculty)	Heather Pizzanello (Social Work)
Terrence Lavin (Art)	James Thorson (Econ/Finance)	Lisa Vitale (WLL/Foreign Language)	John Scheuermann (Mathematics)	David Pettigrew (Philosophy)	Jon Bloch (Sociology)
Meghan Brown (Athletics)	Maria Diamantis (Education)	Patrick Heidkamp (Geography)	Cynthia Gubitose (Mathematics)	Jim Dolan (Physics)	Patricia Major (Special Ed/Reading)
Jane Feng (Biology)	Beena Achhpal (Education)	Troy Paddock (History)	Wes O'Brien (Media Studies)	Kevin Buterbaugh (Political Science)	Ruth Eren (Special Ed/Reading)
Adiel Coca (Chemistry)	Peter Madonia (Ed Leadership)	Ginny Metaxas (History)	Terese Gemme (Music)	Gayle Bessenoff (Psychology)	Kaia Monroe (Theatre)
Annette Madlock-Gatison (Communication)	Judy Tarbox (English)	Jerry Dunklee (Journalism)	Leslie Neal-Boylan (Nursing)	Cheryl Durwin (Psychology)	Marty Hartog (UCF)
Deborah Weiss (Com Disorders)	Mike Shea (English)	Elsie Okaobi (Library Science)	Barbara Aronson (Nursing)	William Faraclas (Public Health)	James Thorson (Grad Council)
Herv Podnar (Computer Science)	Paul Petrie (English)	Rebecca Hedreen (Library Science)	(Part-Time Faculty)	Jan Jones (Recreation/Leisure)	

Approval of Minutes:

Senate Minutes of October 5, 2011 – approved as submitted.

Announcements:

Senator Pettigrew announced that AAUP funds are depleted, and 52 applications have been funded by the Faculty Creative Activity Fund of which \$25,000 is left. Can still fund about 16 travel applications at \$1,500 or more if less than \$1,500. The code for Creative Activity Fund is on the website. There will be no more funding for AAUP travel funds this year.

Senator Bloch: The ceiling LED project control in the closet is broken (Facilities Operations Bldg 307).

Senator Weiss: There is a workshop on embedding information literacy into your courses on 10/27. It will involve working one-on-one with a librarian. Sign up is online.

There will be LEP advisement workshops to help advisors on how to advise their students on the LEP. There will 5 and they will run 50-60 minutes.

Senator Shea: NEASC exit visit indicated there needs to be work on transferability of course—SCSU accepting other institution's courses. There also was concern that the President or Provost did not have regular access to the Senate. There was some discussion about this.

Senator Dunklee: Cutbacks to reassigned time is a very serious issue that's making it difficult for some people to do their job correctly. For people experiencing cutbacks, there should be a change in their job description.

Senator Hedreen: Next week is open access week. There will be a web exhibit on open access materials by subject. They will be available on Monday.

Senator O'Brien: There will be a screening of 28 Days on 10/25 in Garner Hall.

Senator Faraclas: Indicated a need to prioritize as a faculty where we think cuts can be made. Faculty should come up with ways to solve these problems keeping academic integrity.

President's Report:

Comments were made indicating there should be a stronger response about not having Senate breakfasts with the Interim President. There is a need to keep communication open. Other's expressed that Michael Meotti not responding to the Senate's invitation to come to a Faculty Senate meeting is not very professional.

Old Business:

1. Final Grade Appeal Procedures form.

After discussion and accepted revisions, a motion was made and seconded to approve the changes. The question was called and original motion was passed unanimously.

2. (Proposed) Policy on Student Course Attendance.

After lengthy discussion on the proposed policy, it was suggested that a new copy with changes be prepared for the next meeting and then voted on the first thing at the next meeting before anything else. Senator O'Brien said it would require that a motion be made regarding this at the next meeting.

Standing Committee Reports:

Elections: Announcements for committee nominations will be coming.

Finance: AAUP travel funds are gone. Part time still encumbered. Also, there are very little funds left for food for Senate meetings. The amount has been \$4931.00 for the past five years, and now it's \$1000.00. Cindy is going to ask the Provost for more funds.

Personnel: They discussed P&T Departmental Guidelines document and it is clear that there is no role for Deans in it. It's already an approved document. Deans can give their opinion but not approve or disapprove. The committee presented the possibility of having a mediator talk to any

Deans who are requiring approval. A recommendation was made to draft a memo for Department Chairs and Deans regarding this.

The second issue is finding out why the Comparable Standards Resolution was not approved by the Interim President. Also, people just got their letters regarding comparable standards last Friday and they were back dated to the required date. However, the people were not informed of the decision by the required date. They will wait to see what happens. Also, put in calendar date when DEC must receive files.

Rules: Still reviewing the Faculty Senate Constitution. There are a number of suggestions.

Student Policy: No report.

Technology: Fact finding and discussed the report from the Chair's Council discussing some documents to make sure their committee doesn't duplicate what Chair's report will have.

Academic Policy: No report.

UCF Update: Working on electronic tracker for all proposals. Adding an extra column to the software for UWIC proposals. It will be up and running for all of the University.

They are in the process of revising bylaws for the standing committees. Polly Beals will convene affinity groups for Tier 2 courses. They are creating a proposal to the University Information Technology Committee to have an ex-officio member on that committee.

Issue of PRAC review is in progress. A department didn't file their initial report on time—it was submitted 11 months later—and the program was not given approval.

Transfer bank—two members looked at it over the summer to see how it fits with the LEP. Reviewed by LEPC and will go to the Chairs.

They are looking at the required number of credits in BS and BA programs. Also discussing if this policy still needs to be in the handbook regarding the particular number of elective credits.

USPAC meetings with the Budget and Planning Committee are following a business model so there is no academic strategic planning. Will ask the Provost for a separate academic strategic planning meeting.

Motion to adjourn was accepted. Meeting adjourned at 2:05 pm.

Respectfully submitted,
Dr. Susan Calahan substituting for
Dr. Maria Diamantis
Faculty Senate Secretary