

Southern Connecticut State University

Faculty Senate Meeting

Minutes of October 3, 2012

<http://www.scsu.ctstateu.edu/organiations/facultysenate>

The 3rd meeting of the 2012-2013 academic year was called to order at 12:10 pm by President Susan Cusato.

Members: Present/Absent (Members absent are designated in bold)

Emmanuel Emenyonu (Accounting)	Michelle Lawler (Counseling)	Susan Calahan (Exercise Science)	Rick Bassett (Management)	(Part-Time Faculty)	Dana Schneider (Social Work)
Valerie Andrushko (Anthropology)	Uchenna Nwachuku (Couns/Sch Psych)	Luisa Piemontese (WLL/Foreign Language)	Mel Prince (Marketing)	(Part-Time Faculty)	Heather Pizzanello (Social Work)
Jeff Slomba (Art)	Tom Fleming (Earth Science)	Alfredo Sosa-Velasco (WLL/Foreign Language)	Maria Diamantis (Mathematics)	Rex Gilliland (Philosophy)	Jon Bloch (Sociology)
Terrence Lavin (Art)	Sam Andoh (Econ/Finance)	Patrick Heidkamp (Geography)	John Scheuermann (Mathematics)	Jim Dolan (Physics)	Patricia Major (Special Ed/Reading)
Meghan Brown (Athletics)	Beena Achhpal (Education)	Marie McDaniel (History)	Wes O'Brien (Media Studies)	Kevin Buterbaugh (Political Science)	Ruth Eren (Special Ed/Reading)
Jane Feng (Biology)	Peter Madonia (Ed Leadership)	Ginny Metaxas (History)	Terese Gemme (Music)	Gayle Bessenoff (Psychology)	Kaia Monroe Rarick (Theatre)
Adiel Coca (Chemistry)	Judy Tarbox (English)	Jerry Dunklee (Journalism)	Chris Denhup (Nursing)	Kevin Colwell (Psychology)	Marty Hartog (UCF)
Annette Madlock-Gatison (Communication)	Mike Shea (English)	Elsie Okobi (Library Science)	Pennie Sessler Branden (Nursing)	William Faraclas (Public Health)	Chris Petto (Grad Council)
Deborah Weiss (Com Disorders)	Paul Petrie (English)	Rebecca Hedreen (Library Science)	(Part-Time Faculty)	Jim MacGregor (Recreation/Leisure)	Mary Papazian (SCSU President)
Herv Podnar (Computer Science)	Matt Rothbard (Exercise Science)	Sue Clerc (Library Services)	(Part-Time Faculty)	Susan Cusato (Science Ed/Env Stud)	Nicole Cassidy (Student Government)
Guests:	Marianne Kennedy (Provost, VP of Academic Affairs)				

Approval of Minutes: the minutes of September 19, 2012, were approved as submitted.

Announcements - President Cusato thanked all faculty for the immediate and proper response on the N grade submission. Since the data was gathered, SCSU's fees were decreased from 2.5 million to 1.6 million. We now wish to ask everyone to participate and follow through with submission of midterm grades that will also assist to maybe decrease the federal fees we have to pay even more.

There was brief discussion of the need to withdraw the N as a choice for final grades submissions.

Senator Shea also thanked the administration for sending out numerous communication emails to alert the faculty on this issue.

President's Report -- President Cusato distributed the report and three additional documents on enrollment.

Senator Dunklee asked if the FTE formula being changed by the Board of Regents as it was discriminatory to SCSU's budget.

It seems that there has been some changes but it might no longer benefiting SCSU since our PT enrollment has decreased. Jim Blake is on a committee that is looking on that issue.

President Papazian mentioned that it might be difficult to create a more equitable method with the 17 institutions at this time where the 2-year colleges are so different in comparison with the 4-year universities. It might be an issue that the student performance and student success is measured and taken into consideration.

There was a concern raised from Senator Madonia that the graduate enrollment in his department is not quoted correctly on the enrollment report. The tracking of enrollment needs to be more specific, we should know how those numbers are recorded. Peter.

Another concern raised from Senator Shea was on the class averages being as low as 12, when the class sizes are recorded at 37. There has to be courses that are running with low enrollment that draws the average down.

The graduate enrollment is not easy to follow nor understand. Lisa Galvin is the admissions director at the graduate level, she can verify the numbers. She could be invited along with the interim dean to address our concerns.

Interim Dean Paveza (School of Graduate Studies) has created a committee with representation from all departments to discuss such issues on the graduate enrollment.

Another concern is that admissions for graduate students is still complicated and hasn't improved for the past 7-8 years. The application process is not clear of when is the application completed and there is a need for better data gathering and definition.

There was a motion to move to Committee Updates. There was no objection.

UCF update - Dr. Marty Hartog: the program review and assessment committee has approved to provide prompt reply to the department that received continuation of their program. PRAC is updating/revising their document.

Announcement has been posted that the LEP document is up for revision by UCF. LEPC wants to have the document to reflect the changes that were made during the last couple years. Marty encouraged all to visit UCF's web site and review the document.

A concern was raised by Senator Gilliland that the changes to the LEP document proposed by the UCF are major changes and consequently require approval by a faculty referendum.

As of today, there are very few tier 3 courses submitted for approval. Departments should prepare to have more such courses approved now, as the courses have to be offered next September and on the fall 2013 schedule, which is going to be submitted soon.

Transfer Articulation Process document presentation has been made to UCF, LEPC, UIC, and chair's council. Transfer courses from the 2 year and the 4 year college. The steering committee that was made up with one representative from each institution created the framework of 31 credit document and they ask for recommendations. After that review it will go to TAP steering committee for approval and then the ratification at each institution. Visit the UCF web site to review this document.

Faculty should be reviewing the document and should be discussing it at their departments.

Graduate Council Update: Dr. Christine Petto:

1. Graduate admissions audit committee has been formed with Dr. Madonia, Dr. MacGregor, Dr. Andoh as representatives from each school.
2. Dean Paveza is trying to review some processes at the graduate level.

3. The dean's signature on theses and special projects is not required, thus he will not sign off on those. How will faculty know that the graduate school has approved theses, will a letter be sent out? Institutional research office will also need to clarify how the faculty will receive appropriate credit load.
4. Lisa Galvin is the director of admissions at the graduate level.
5. The process of how students complete their work on their thesis beyond one semester is different for many departments. There has to be some uniformity and equity for all students.
6. There will be an external review process for all graduate programs, except for those programs which are going through NCATE or other accreditation. The programs that go through external accreditations will have an internal assessment that will be less cumbersome than the others. This is not finalized nor voted upon at this time thus, review process will not start till next fall.

FASP will be meeting for first time next week.

Standing Committees - Reports

- Elections - the committee is preparing for the special elections.
- Finance - no report
- Personnel Policy - the committee is working on changes on faculty documents to replace the language from the B of T to the Board of Regents.
- Rules - the committee is talking mostly about the senate constitution and the chairs' document.
- Student Policy - the committee is working on changing the language from BofT to BofR to the misconduct policy document. Peter Troiano is looking at the time line and the committee will be bringing the document soon.
- Technology - the search committee is being formed for the search for a new CIO. Lisa Lancour is the chair of the search committee. Senator Hedreen investigating to get a senate network drive, IT suggested that the Senate should use the MySCSU with non confidential documents on the site. Senators questioned what is the status of the email's increased capacity and will it be applied to both platforms, pc's and mac's. Someone will be visiting the committee to update them on the new instructional software.
- Academic Policy - the committee has invited Kim Laing to discuss items on LEP, majors, minors, etc.

At this time, there was a motion to change the order of the agenda and move to Old Business to address the P and T Committee's Membership Eligibility. There was no objection.

OLD BUSINESS:

- Discussion on the resolution to Clarify Eligibility for Membership on the University P&T Committee -- Senator Bessenoff distributed the document and explained the proposed new language. After some discussion, the question was called. There was no objection to calling the question.
Motion to accept the proposed language (with revisions as accepted) that will clarify the eligibility for membership on the university P & T committee, was approved by majority, there were 2 abstentions.

There was a motion to change the order of the Agenda. No objection. Discussion on including Minors on Banner and Degree Evaluations. This will be helpful for many departments and it will assist tracking their minors as well as increase the importance of a minor. The sense of the senate was supportive of this. There was a suggestion that Kim Crone and Kim Laing come to the Senate for such discussion, so that implementation starts as soon as possible. There was also some concern about the degree evaluations and the need to have one such evaluation to include double major requirements. For example the Honor's program students have to print two different degree evaluations for their majors. There has to be a way to have Banner create one degree evaluation for students with two majors or a minor.

There was discussion on the Student Evaluations for faculty. We are currently the only state university that is using the form that was supposed to be a pilot. There are models used in other universities that allow a secure and confidential electronic faculty evaluation. Could our technological capabilities allow this?

Motion to adjourn at 1:54. Approved.

Respectfully submitted,

Dr. Maria Diamantis
Faculty Senate Secretary