

FACULTY SENATE*Minutes of February 19, 2014*<http://www.southernct.edu/facultysenate/senateminutes/>

The tenth meeting of 2013-2014 was called to order at 12:10 pm by President William Faraclas.

Members Present/Absent (Members absent are designated in **bold**)

Emmanuel Emenyonu (Accounting)	Ramon Vega de Jesus (Couns/Sch Psych)	Luisa Piemontese (WLL/Foreign Language)	Mel Prince (Marketing)	(Part-Time Faculty)	Heather Pizzanello (Social Work)
Joseoh Manzella (Anthropology)	Jim Fullmer (Earth Science)	Lisa Vitale (World Literature Language)	Maria Diamantis (Mathematics)	David Pettigrew (Philosophy)	Stephen Monroe Tomczak (Social Work)
Greg Cochenet (Art)	Sam Andoh (Econ/Finance)	Leon Yacher (Geography)	John Scheuermann (Mathematics)	Matt Enjalran (Physics)	Jessica Kenty-Drane (Sociology)
Meghan Brown (Athletics)	Beena Achhpal (Education)	Nikos Chrissidis (History)	Wes O'Brien (Media Studies)	Kevin Buterbaugh (Political Science)	Patricia Major (Special Ed/Reading)
Jonathan Weinbaum (Biology)	Peter Madonia (Ed Leadership)	Byron Nakamura (History)	Mark Kuss (Music)	Gayle Bessenoff (Psychology)	Ron Tamura (Special Ed/Reading)
Adiel Coca (Chemistry)	Joel Dodson (English)	Jerry Dunklee (Journalism)	Chris Denhup (Nursing)	Kevin Colwell (Psychology)	Larry Nye (Theatre)
Derek Taylor (Communication)	Mike Shea (English)	Elsie Okobi (Library Science)	Lisa Rebesch (Nursing)	William Faraclas (President)	Susan Cusato (Past President)
Deborah Weiss (Com Disorders)	Paul Petrie (English)	Rebecca Hedreen (Library Science)	(Part-Time Faculty)	Deb Flynn (Public Health)	Elizabeth Keenan (UCF)
Amal Abdel Raouf (Computer Science)	Matt Rothbard (Exercise Science)	Jeff Dickens (Library Services)	(Part-Time Faculty)	Jan Jones (Recreation/Leisure)	Chris Petto (Grad Council)
Michelle Lawler (Counseling)	Robert Gregory (Exercise Science)	Rick Bassett (Management)	(Part-Time Faculty)	Catherine Koehler (Science Ed/Env Stud)	Mary Papazian (SCSU President)
Guests: Brad Crerar	Guests:	Sarah Green (Student Government)			

Announcements -

Secretary Diamantis announced that many Faculty Senate members have contributed to a donation in memory of Deborah Ward-O'Brien, Wes O'Brien's wife, who lost her battle to cancer. The total amount of \$320 was sent to Stem Cell Transplant Program, c/o Smilow Cancer Hospital, P.O. Box 1849, New Haven, CT 06508. Senator O'Brien thanked every Senator for their thoughtful donation. He was certainly moved as he was not aware of this.

President's Report - the report was distributed and the following items highlighted/discussed:

- Senator Shea reported that the Academic Calendar dates are being discussed and the proposed date for Fall 2014 is 8/24 (Wednesday) and Spring 2015 is 1/21 (Friday). The dates have been changed to accommodate a winter session; allow enough time between classes and final exams week (being at the beginning of the week vs middle of the week); and allow couple days before the 1st day of classes. Senator Shea suggested support from the Senate on the dates.
- President Faraclas met with Provost Kennedy on February 4, 2014 and discussed the following:
 - All faculty awards will be presented at one event on Monday, April 14 at 12-2 pm at the ASC Ballroom.
 - SCSU will participate in the UCLA Faculty Survey this semester; faculty asked to participate.
 - FAAR completion rate: 60-70%, with a request to the Senate to encourage higher participation.
 - The Exercise Science Department has voted unanimously to relocate from the School of Education (current) to the School of Health and Human Services.
 - Additional funding for travel this year (will be discussed during the Finance committee report)
- Two ad hoc committees were created:
 - Faculty Opinion on Administrators/Administrative Office - the convener to elect Chair is Dr. Patricia Major (SED). The committee's charge is to develop recommendations for the Faculty Senate to review by April 9, 2014. The committee is meeting this Friday.
 - Committee for Smoke-Free Campus Exploration - co-chairs are Dr. David Levine (ART/JST) and Dr. Deborah Flynn (PCH). The committee's charge is to explore the possibility and details of becoming a smoke-free campus. Membership includes volunteers from FS (Dr. Rebesch, Dr. Scheuermann), other faculty members, representatives from the Administrative Faculty Senate; SUOAF-AFSCME; clerical union; Student Government Association; Graduate Student Affairs Committee; Health and Safety Committee; Students Affairs; Residence Hall Council and others. Preliminary report is due to Senate by April 23.
- Graduate Program Prioritization - the Senate is now involved directly with the graduate program prioritization process and any elimination of programs has to be presented to the Senate for review as per CBA Articles 5.18 and 5.20.
 - The Senate has asked that each department's faculty involved in writing such reports will monitor the amount of time it takes for completion of its GPP reports.
- The Senate Forum will be a joint planning by APC and PPC on "Assessing and Supporting Teaching" as the proposed topic.
- President Faraclas asked for volunteers to participate in two meetings:
 - With Coaches, Counselors, and Librarians - February 28, 10-11 am
 - With Graduate Student Affairs Committee - April 7, 3-4 pm
- CGA Appropriations Committee budget hearing - Monday, February 24, 5:00 pm, LOB, Room 2C, Hartford. It will be great to have a big presence to show that CSU needs more funding, our

students need more money to get their education; names should be submitted early, if possible.

- A short presentation on Robert's Rules of Order were presented by President Faraclas. A handout was provided and that will also be posted on the Senate's web site for future reference.

OLD BUSINESS --- None

NEW BUSINESS:

- Graduate Council ByLaws - Dr. Chris Petto gave a summary of changes. A motion was made: "to approve the revisions to the Graduate Council ByLaws as distributed". The motion was seconded. After a short discussion the Graduate Council ByLaws were unanimously approved, no objections. The approved document will be send forward to President Papazian for approval.
- Revised Chair Document 2013-2014 -- Dr. Adiel asked for any feedback/suggestions. The suggestion was that the committee meets with the Council of Chairs to hear their input before it comes to Senate for approval. Some discussion occurred on: what is the role of chair during time off the academic calendar, such as summer and wintersession. It was also suggested that discussion on chairs' responsibilities should be dealt with on a later date. Some questions were raised and the committee will seek further information before the document is brought back to the Senate for approval. Dr. Adiel will welcome any further comments/input from faculty, please email him directly. Motion to send the document back to the committee for final revisions, passed unanimously.

Standing Committee Reports:

- Finance -- Dr. Peter Madonia - There exist \$167,363 available for FT travel funds. Dr. Madonia, President Faraclas and Secretary Diamantis met to discuss the funds for next year's amounts and the remaining for this year. Dr. Madonia reported that at this stage of the game, there might be a change for additional TA funds soon and the Finance committee will have a resolution to this issue asap. The committee is seeking input: what do we recommend happens to the amount of \$167,000? Give additional trips for this academic year? Roll it over to next academic year? Spend some but allow \$50,000 to roll over for next year at which time, the amount allowable per faculty can be the maximum allowable by the contract (\$1500)? Lengthy discussion but no action was taken. Dr. Madonia invited electronic communication for suggestions.
- Personnel Policy -- Dr. Gayle Bessenoff reported that the committee is working on the personnel documents; currently trying to finish the P and T document, for errors and typos and bring it forward (with highlighted substantive revisions) for approval soon. It was highly recommended that the committee finishes the P and T document first.
- Rules -- Dr. Adiel Coca reported that the committee is finishing the Chairs' document and it would be brought forward for approval.
- Student Policy -- Dr. Ron Tamura reported that the committee created a statement which will be given to the Executive Committee - Sexual Harrassment.
- Technology -- Dr. Jeff Dickens reported that the committee is looking into the persistent technology problems (since two years ago), are gathering data and formulating some recommendations, such as:
 - 1) OIT budget relative to other bodies of the system
 - 2) Frequency of "XYZ" complaints at the help desk
 - 3) Average age of computers/lap tops in the system

- 4) Percent of mobile devices, etc, that access our web site
 - 5) Basic technology practices for faculty and staff (former summer technology workshops)
 - 6) Funding for updating/new software
 - 7) Classroom layout and technology coordination
 - 8) Designate updates/work on technology prior to beginning of classes
 - 9) ensure tech support throughout the duration of classes
- Academic Policy -- Dr. David Pettigrew distributed two documents : 1) Student Opinion Surveys and 2) Proposed Conceptual Structure for a new Grade Appeal Process. The committee will be discussing the classroom enrollment caps next.
 - Elections -- Dr. Matthew Rothbard reported that the Elections committee received permission to run special elections for the School of Business which was done. There were some areas completed but there still exist several vacancies in that area. Could the reason be that there are only 31 faculty members in the School of Business?

Motion to adjourn at 2:07.

Respectfully submitted,

Maria Diamantis
Faculty Senate Secretary