

Southern Connecticut State University  
**FACULTY SENATE**

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**Unapproved Minutes of April 24, 2019**

<http://www2.southernct.edu/faculty-staff/faculty-senate/mins/2018-2019.html>

The 15<sup>th</sup> meeting of the Faculty Senate AY 2018-2019 was held on  
 April 24, 2019 at 12:10 p.m. in the  
 Seminar Room of Connecticut Hall.

Members Present/**Absent** (absent members are designated in **bold**)

(Accounting)	Matthew Ouimet (Counseling)	Peter Latchman (Exercise Science)	Robert Forbus (Marketing)	David Pettigrew (Philosophy)	<b>Angela Lopez-Velasquez</b> (Special Ed/Reading)
<b>William Farley</b> (Anthropology)	Natalie Starling (Couns/Sch Psych)	Robert Gregory (Exercise Science)	Joe Fields (Mathematics)	Binlin Wu (Physics)	<b>Douglas Macur</b> (Theatre)
Jeff Slomba (Art)	Beena Achhpal (Curriculum & Learning)	Tom Radice (History)	Klay Kruczek (Mathematics)	Jon Wharton (Political Science)	Luke Eilderts (Secretary/World Languages & Literatures)
<b>Lisa Barbaro</b> (Athletics)	<b>Adam Goldberg</b> (Curriculum & Learning)	Darcy Kern (History)	<b>Jonathan Irving</b> (Music)	Michael Nizhnikov (Psychology)	William Flores (World Languages & Literatures)
<b>Sarah Crawford</b> (Biology)	Mike Knell (Earth Science)	<b>Yan Liu</b> (Info & Library Sci)	Frances Penny (Nursing)	Kate Marsland (Psychology)	Cindy Simoneau (UCF)
Jeff Webb (Chemistry)	Sanja Grubacic (Econ/Finance)	Jerry Dunklee (Journalism)	Lisa Rebesch (Nursing)	William Faraclas (Public Health)	Elizabeth Lewis Roberts/Jess Gregory (Grad Council)
Jim Dempsey (Com Disorders)	Peter Madonia (Ed Leadership)	Parker Fruehan (Library Services)	Obiageli Okwuka (Part-time Faculty)	Michael Dodge (Recreation/Leisure)	Mia Forgione (Student)
(Comm, Media & Screen Studies)	Mike Shea (English)	Kari Swanson (Library Services)	(Part-Time Faculty)	<b>Paul Levatino</b> (Social Work)	Dr. Joe Bertolino, SCSU President
Derek Taylor (Comm, Media & Screen Studies)	Paul Petrie (English)	Mina Park (Management/MIS)	<b>Mary Ellen Minichiello</b> (Part-Time Faculty)	Stephen Monroe Tomczak (Social Work)	
Mohammad T. Islam (Computer Science)	Scott Graves (Environment, Geography & Marine Studies)	Alison Wall (Management/MIS)	Walter Stutzmann (Part-Time Faculty)	Greg Adams (Sociology)	
<u>Guests:</u> Bruce Kalk (Dean, A&S) Manohar Singh (Dean, Graduate)	Sandra Bullmer (Dean, HHS) Mark Rozewski (EVP, Finance)				

Call to order at 12:12 p.m.

## I. Minutes of Previous Meeting

<http://www2.southernct.edu/faculty-staff/faculty-senate/mins/2018-2019.html>

- April 10, 2019
  - **Accepted as distributed.**

## II. Guests

1. Dean of the School of Arts & Sciences, Bruce Kalk
  - a. Dean Kalk spoke to Senators about a proposed change in nomenclature for the school of Arts & Sciences to the College of Arts & Sciences.
  - b. After discussion, P. Fruehan **moved to endorse** the change in nomenclature. Motion was **seconded** and **approved**.
2. Executive Vice President for Finance and Administration, Mark Rozewski
  - a. Mr. Rozewski spoke to Senators about the current budget situation and its outlook. The biggest change that has been noted with the new state administration is the drop in the capital budget, which covers things like buildings and facilities, their construction and maintenance.
3. Dean of the School of Graduate & Professional Studies, Manohar Singh.
  - a. Dean Singh spoke to Senators about his transition to Southern, his role as Dean and the vision he has for the school of Graduate & Professional Studies.
  - b. Encouraged Senators to spread the word that he would be happy to collaborate.

## III. President's Report: M. Diamantis

<http://www2.southernct.edu/faculty-staff/faculty-senate/senatepresidentreports/2018-2019.html>

## IV. Standing Committee Reports

1. Finance (S. Grubacic)
  - a. AAUP Full-time:       \$    31,876
  - b. AAUP Part-time:       \$            0
  - c. Creative Activity:       No report
2. Personnel Policy (M. Shea)
  - a. **Moved** to accept the following resolution: **“Resolution Regarding Recommending Emerita/Emeritus Status.”**
    - i. **After discussion, motion approved** with minor revisions.
  - b. **Moved** to accept the following resolution: **“Resolution Regarding the Sabbatical Leave Document.”**
    - i. After discussion, Senators agreed **to recommit the resolution to committee.**
3. Rules (R. Gregory)
  - a. Brought forth two changes to the Faculty Senate Constitution for discussion.
    - i. Procedure for replacing Faculty Senate Treasurer during his/her term.
    - ii. Creating the position of “Webmaster.”

1. Committee will consider feedback received during discussion and present resolutions during the next academic year 2019-2020.
- b. **Moved to accept** changes to the Faculty Senate Bylaws (changes in blue and italics):

### III. Rules of Order

The current edition of Robert's Rules of Order, Newly Revised shall govern the Faculty Senate except when it is not consistent with these Bylaws and any special rules of order the Faculty Senate may adopt. The Faculty Senate President shall (*subject to the approval of the Executive Committee*) appoint a member of the Faculty Senate to serve as Parliamentarian for the body. *The Parliamentarian: (a) must be knowledgeable about parliamentary procedure; (b) bring a copy of Robert's Rules of Order, Newly Revised, to all Faculty Senate meetings; (c) provide recommendations to the President regarding the conduct of Faculty Senate meetings; and, (d) advise Faculty Senate members about the use of parliamentary procedure. The Parliamentarian has the same duty as the President to maintain a position of impartiality, and therefore does not make motions, participate in debate, or vote on any question except in the case of a ballot vote.*

- c. After discussion, **motion was approved with minor revisions.**
4. Student Policy (M. Nizhnikov)
  - a. Academic Misconduct
    - i. Committee is working on similar issue to Academic Policy Committee as it discusses how to implement a summer procedure for cases of Academic Misconduct. Proposes working with APC to avoid duplication.
    - ii. Informed Senators that if a department has a policy on dismissal from the major due to academic misconduct (e.g. plagiarism), that policy should be outlined in the catalog, otherwise it may be challenged.
  - b. Student Affairs shared that they felt they needed a larger role in the process; details, however, were not given as to how that role could be changed.

M. Shea **moved to suspend the rules** and bring the UCF report to the floor. Motion was **approved** through unanimous consent.

### V. Special Committees

1. UCF (C. Simoneau)
  - a. Presented new document on Interdisciplinary programs (see below).
    - i. P. Fruehan **moved to accept** the document. Motion was **seconded and approved.**
  - b. Distributed the SGA open letter concerning the Multilingual communication requirement in the LEP.
  - c. Spoke about the School Curriculum Committee pilot program being discontinued. School who wish to continue using a school curriculum committee will be required to create bylaws. There is an “opt-out” option for schools.

- d. Spoke about the requirements associated with a “W” course. Currently there is no language that states a “W” course must be three credits; however, no course less than three credits have been approved. This issue will be discussed during the next academic year.
- e. UCF steering committee approved the creation of an ad hoc committee to work with the committee on Faculty Senate Curricular Task Force on Social Justice and Human Diversity.

#### VIII. Adjournment

- Adjourned at 2:03 p.m. due to loss of quorum.

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Luke Eilderts  
Secretary

## **Interdisciplinary Programs**

### **Establishment**

An interdisciplinary program may be established through divisions or other major groupings of departments, with some common interest. Such programs are ‘established by the University Administration with the advice of the Senate (UCF) following consultation with appropriate faculty bodies.’ (CBA 5.14.1) By definition, such programs have multiple stakeholders and faculty from different departments/disciplines who teach a significant number of courses in the program.

Following the initial steps of consultation with appropriate faculty bodies, University Administration, and with the advice of the Senate (UCF), a faculty committee (Development Committee), comprised of program stakeholders to explore the feasibility of the program and to design such a program shall be formed. The Development Committee shall consult regularly with the University Administration to ensure the availability of resources for creating the program. Responsibilities of the Development Committee shall include completion of all required documentation to receive curricular approvals and guidelines regarding initial composition of the program’s Steering Committee (if relevant).

Interdisciplinary programs may be:

1. housed cooperatively within several departments that share responsibility for the governance and administration of the program;
2. housed external to the stakeholder departments with an independent governing and administrative body in the form of a Steering Committee (\*external interdisciplinary program).

### **Responsibility for Program**

‘The members of the several departments involved, or those who regularly teach in the program, shall have responsibility for the content and development of the courses and curriculum of the program’. (CBA 5.17.1). ‘In establishing the departmental assignments for members who teach in interdisciplinary programs, the Department Chairperson shall consult with appropriate members in the interdisciplinary program. The interdisciplinary program may establish and administer policies on grading and admissions to and academic standings in its programs, providing such policies are consistent with University-wide policies’ (CBA 5.17.2).

### **\*Steering Committee**

A Steering Committee shall be established for all external interdisciplinary programs and may be established for those programs housed within several departments. The Steering Committee shall have representation from all major stakeholders, e.g., departments and/or persons who teach within the program and/or are otherwise involved in administration of the program. Faculty must comprise the majority of any steering committee. The committee may also include non-stakeholder members as non-voting, ex-officio members (CBA Preamble, 5.17, 5.17.1).

Initial composition of the Steering Committee for external interdisciplinary programs shall follow the recommendations of the Development Committee; however, the Steering Committee shall thereafter establish bylaws that include issues relevant to the committee such as number and composition of members and their election, election of chairperson or program director, etc. Such bylaws shall require approval by a majority of the full time faculty department members or faculty steering committee members and appropriate dean(s) in accordance with the Collective Bargaining Agreement (CBA 5.21). The Steering Committee is encouraged to utilize the Faculty Senate elections procedure when appropriate. The committee's bylaws shall be filed with the Undergraduate Curriculum Forum and the Faculty Senate.

### **Program Director**

Programs may require a Program Director who 'shall be selected in accordance with University procedures' (CBA 5.24). Selection of Program Directors for external interdisciplinary programs shall follow, to the extent possible, the procedure for selection of Department Chairpersons with the Steering Committee serving in place of the department.