

# IPE Checklist



CRITERIA	MET	NOT MET
<b>FACILITATION</b>		
Two or more professions are helping to plan and facilitate the activity/course.		
Specific faculty members or professionals have agreed to participate.		
Administrative approval has been secured.		
<b>LEARNERS</b>		
Learners represent at least two different professions.		
Learner needs, level (novice, advanced), or role (student, clinician, researcher, administrator) has been identified.		
Time has been reserved on participants' calendars.		
<b>IPE ACTIVITY/COURSE</b>		
Agenda or syllabus has been developed.		
Objectives and learning outcomes have been identified.		
Activity/course targets specific IPEC Core Competencies.		
Activity/course is appropriate for learner level and role.		
Activity/course includes opportunities for learners from two or more professions to interact.		
Activity/course is integrated into curriculum or organizational goals.		
Location, date, time, and other logistics have been addressed.		
Additional needed resources (e.g., food, supplies, equipment) have been identified and secured.		
<b>ASSESSMENT/EVALUATION</b>		
Process for assessing whether participants achieved their learning objectives has been defined.		
Process for evaluating the design and content of the IPE activity has been defined.		

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